

Andrei Damian Crişan

EU-Funded Projects Implementation Specialist | Digital Transformation Specialist

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PROFESSIONAL SUMMARY

EU-funded projects and digital optimisation specialist with over 5 years of experience managing EU funding in the non-governmental sector. I brought technology into the daily work of an organisation with over 200 employees, drastically reducing the time spent processing administrative data and increasing operational efficiency. I designed in-house digital solutions that automate the generation of supporting documents and reports, manage beneficiaries and centralise performance indicators across dozens of concurrent projects.

WORK EXPERIENCE

EU Projects Implementation & Digital Transformation Specialist

ASSOC – PEO projects 313075 and 313087 (full-time)

Sep 2024 – Present

Baia Mare, Romania

- **Project implementation:** operational delivery of national EU-funded projects (PEO, PIDS): target-group files, supporting documents, MySMIS, progress reports, eligibility and compliance checks; liaising with partners and the project team.
- **Digital transformation:** single-handedly developed dozens of scripts and automations that eliminated repetitive tasks in project implementation. Turned the most valuable ones into 4 core applications used to generate supporting documents, organise files, track staff and monitor the project portfolio. Working time dropped significantly: some tasks that used to take hours now take under a minute (up to 163× faster).

Data Analyst / Content Analyst

Google Extended Workforce (contractor, full-time)

Apr 2024 – Jun 2025

Remote

- Analysed large datasets on ads and content (YouTube, Gmail) using internal tools to identify fraud patterns and security threats.
- Tracked the evolution of abuse trends and flagged emerging patterns, providing insights for platform safety (Trust & Safety).
- Classified and labelled data with 100% accuracy, contributing to the quality of the datasets used in detection processes.
- Handled sensitive data under a strict NDA.

Community Development Facilitator

ASSOC – BlueDot Project, UNICEF partnership (part-time)

Mar 2023 – Sep 2023

Baia Mare, Romania

- Built a Telegram chatbot in Python that collects data and refers people to medical and social services.

Assistant Manager

ASSOC – POCU projects 108161 and 135781 (full-time)

Apr 2021 – Sep 2023

Baia Mare, Romania

- Supported the project manager in preparing progress reports: compiled data on activities, indicators and the target group, and uploaded the reports to MySMIS.
- Managed the project archive, both electronic and physical: organised, checked and filed supporting documents and target-group files, keeping them ready for reporting, verifications and audits.
- Handled information and publicity activities: promotional materials and compliance with the funder's visual identity rules.

Volunteer Coordinator

ASSOC

May 2021 – May 2022

Baia Mare, Romania

- Built the organisation's volunteering department.
- Organised two fundraising events with over 200 participants, including representatives of the authorities.
- Wrote and won a European Solidarity Corps (ESC) volunteering project worth €21,581.50 per year.

PROJECTS – IN-HOUSE DIGITAL TOOLS

Built single-handedly at ASSOC, from requirements analysis to deployment. Demo videos available in the online portfolio.

ASSOC Hub – CRM for EU-funded projects

Python, Django, PostgreSQL, HTMX, Docker, PWA

- Platform that centralises beneficiaries, experts and schedules across projects and automatically detects clashes in the experts' schedules.
- Automatically generates supporting documents and activity reports (Word/PDF), each with a QR code that enables automatic renaming and electronic archiving right after scanning.
- Role-based access, activity log for traceability, GDPR-compliant security measures; also usable as a mobile app.
- **Impact:** with ~23,000 documents per project, processing time drops from 2–5 minutes to under one minute per document, an estimated saving of over 1,000 working hours per project.

ASSOC Nexus – project portfolio management platform

JavaScript, Cloudflare Pages (KV, R2), GitHub

- Private web platform covering the entire portfolio (dozens of projects): searchable register, interactive statistics and map, target group, indicator and deadline monitoring, Gantt and sustainability calendars, investments and a presentation mode.
- Project Director's report built on live portfolio data (objectives, KPIs, results, charts as evidence), exported to Word/PDF and presented to the Board of Directors, replacing reports written from scratch.
- Editable in the browser by non-technical administrators: backup and restore, two-level password access and logout after repeated failed attempts.
- **Impact:** a single source of truth for dozens of projects; risks and deadlines are spotted early, and reporting to management takes hours, not days.

ASSOC Transver – target-group file automation

Python, PyMuPDF, Tkinter

- Moves scanned PDFs into each participant's folder (fuzzy matching, asking for confirmation only when the match is uncertain), merges them into a single PDF with a clickable table of contents, under the 50 MB MySMIS limit, and flags missing documents. Runs locally or on a NAS.
- **Impact:** preparing files for reporting is 163 times faster (51 files in 54 seconds vs. 2 h 27 min manually). At full project scale (580 files, ~20,000 PDFs), processing takes ~9 minutes instead of ~28 hours of manual work and eliminates human error.

ASSOC NormTrack – employment contract tracking

Python, openpyxl, Excel

- Checks hundreds of employment contracts in seconds, using up-to-date data from REGES (the national employee register): status, contracts ending within 30 days, monthly hours and changes from the previous month, with full history. Shows in advance who will become available for new projects.
- **Impact:** enables daily tracking of hundreds of employment contracts, which would be unrealistic manually as it would take hours every day; staff available for new projects are identified early.

EDUCATION

Bachelor's Degree in Social Work

Technical University of Cluj-Napoca

2020 – 2023

Cluj-Napoca, Romania

SKILLS

EU funding: MySMIS, PEO, PIDS, POCU (Romanian EU-funded programmes), Erasmus+, ESC; target-group files, indicators, progress reports

Automation: Power Automate, Microsoft Forms, UiPath, n8n

Programming: Python, JavaScript, HTML/CSS, SQL, VBA

Frameworks & libraries: Django, HTMX, PyMuPDF, openpyxl, Tkinter

Infrastructure: Docker, PostgreSQL, Cloudflare Pages (KV, R2), GitHub

Software: Microsoft 365 (Excel, Word, PowerPoint, Teams, Outlook), Adobe Premiere Pro, Photoshop

Languages: Romanian (native), English (professional working proficiency)

Other: Driving licence (category B)